

## Special Meeting

December 20, 2018

The meeting was called to order by Board President Jeffrey Woo at 6:00 p.m.

Location: Early Childhood Center, 270 First Street, Palisades Park, NJ.

The assemblage saluted the flag.

**In Attendance:** Board members – J. Woo, P. Kim, S. Jang, J. Kim, T. Matarazzo, J. Mattessich, B. Woo  
Superintendent J. Cirillo, B.A. Angela Spasevski, Attorney Matthew Petracca

**Absent:** K. Bruno, C. Hwang

### Statement of Presiding Officer:

In compliance with the Open Public Meetings Act, P. L. 1975, Chapter 213, I hereby state that adequate notice of this Special meeting has been given by written notice dated December 14, 2018.

The meeting has been:

- Posted in School Buildings
- Advertised in at least one of the Board's official newspapers
- Communicated with the Borough Clerk

### Report of the Superintendent:

The Korean Education Center, Korean Consulate General of New York donated funds to the Palisades Park School District. \$8,000 will go to the Jr/Sr High School and \$6,000 to Lindbergh Elementary School. These funds will be used to maintain Korean Language classes, purchasing teaching materials, awarding scholarships and funding educational/cultural events and field trips during the 2018/19 school year.

Dr. Cirillo performed a "walk-thru" our school buildings with Gene Rickel, a school security advisor. Initially 7 minor areas of concern were pointed out to Dr. Cirillo that have already been addressed. Our district's security measures are updated and monitored on a regular basis.

New Jersey has implemented N.J.A.C. 6A:8—5.1(a) commonly known as Option Two. Option Two permits Boards of Education to develop, adopt and implement curriculum and activities aimed at achieving the Core Curriculum Content Standards for promotion and graduation purposes. This Option will assist those students who do not possess the skills needed to achieve the Standards in the same way, pace or level of success.

### Minute Approval:

BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the Board of Education meeting minutes for the October 17, 2018 and the November 27, 2018 meetings.

Roll call: Ayes – B. Woo, S. Jang, J. Kim, T. Matarazzo, J. Mattessich, B. Woo

Recuse: Paul Kim due to absence.

**COMMITTEE REPORTS ARE ATTACHED**

### **New Business:**

Dr. Cirillo met with the Bergen County Executive regarding a Shared Services Agreement between the Palisades Park BOE and Bergen County for vehicle maintenance and equipment sharing. This agreement would provide a back-up plan for the repair/maintenance and possible "borrowing" of vehicles in the event one or more of our school vans are out-of-service. The Board Attorney will review the agreement.

Mr. Mattessich complimented the Chorus/Band and the Music Department staff members on a very successful winter concert conducted last evening at the Jr/Sr High School.

### **Audience Participation:**

Motion to open the meeting to audience participation – Dr. Matarazzo, seconded by Mr. Barnabas Woo, all ayes on roll call.

Neris Paproters, teacher aide/parent, suggested recognizing those students who achieve academic honors for future encouragement.

Jane Martin, retired teacher/resident, "Who writes the curriculum for Option Two"? Dr. Cirillo replied the State DOE provides a model curriculum for districts to follow.

Maria Pesantes, parent/resident, does Option Two include a credit recovery program? Dr. Cirillo – "Yes". Also, what is the progress on the "kettle repairs" at the Lindbergh School cafeteria? The district is aware and after repeated attempts to repair the equipment, the district is in the process of ordering a new kettle which costs approximately \$20,000+.

Nancy Anderegg, school secretary, thanked everyone who participated in the "giving tree" program organized during the holiday season which provided toys, clothing & food baskets to our needy families.

A motion by Dr. Matarazzo, seconded by Mr. Paul Kim, all ayes to close audience participation.

**Open Session:**

A motion to re-open the meeting to the public: T. Matarazzo, Seconded by: S. Jang, All ayes on roll call.

BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a "sick day bank" for a district employee who is dealing with an illness, and has exhausted all accumulated sick days.

(District employees may "donate" 1 or 2 of their accumulated sick days)

Motion by: Dr. Matarazzo

Seconded by: Mr. Mattessich

Roll call: All ayes on roll call

A motion by Dr. Matarazzo, seconded by Mr. Jason Kim, all ayes on roll call to adjourn the board meeting.

Diane Montemurro

Palisades Park Board of Education

December 20, 2018

Report of the Finance Committee – Mr. John Mattessich

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a transportation agreement between the Palisades Park Board of Education and Englewood Public Schools for the transportation of 16 resident students attending Dwight Morrow High School during the 2018/19 school year. Annual cost: \$16,000.00.

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a “move across the guide” as follows:

Vera Csizmadia  
ECC Teacher  
Current: Step 2 MA - \$53,558.00  
Adjustment: Step 2 MA+15 - \$55,043.00  
Effective: 01/01/19

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following workshop request from Jane Kim, Speech Pathologist:

Bureau of Education & Research                      “Therapy Strategies to Increase Effectiveness  
Newark, N.J. – 01/25/19                                      as a Speech Language Pathologist”

Reimbursement: \$150.00

4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the December 2018 Food Service vouchers in the amount of \$18,813.63:

<u>VENDOR</u>	<u>Description/Location</u>	<u>Amount</u>
Verizon	H.S. Café telephone (2 months)	\$ 114.60
Ransom Hydronics	L.S. Water heater igniter	270.00
Grainger	Replacement Coil – Kitchen Hood	227.14
Jay-Hill Repairs	H.S. Service on Traulsen freezer	1,348.17
Jay-Hill Repairs	Hobart Slicer parts/repairs	1,096.60
Pomptonian, Inc.	Expenses W/E 11/16/18	11,416.22
Pomptonian, Inc.	Expenses W/E 11/23/18	<u>4,340.90</u>

5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the submission of Amendment 1 to the 2019 ESEA Consolidated Application to budget funds from the 2018 ESEA Carry-Over application. These funds will be distributed as follows:

- Title IA: \$72,651. – Public School, \$483. – Nonpublic School
- Title I SIA: \$63,284. – Public School
- Title IIA: \$2,961 – Public School, \$643. – Nonpublic School
- Title III: \$4,338. – Public School, \$379. – Nonpublic School
- Title III Immigrant: \$4.00

6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves an out of district placement for a special needs student at the High Point School of Bergen County, Lodi, N.J., effective 12/14/18. Annual tuition: \$62,764.95 (pro-rated)

7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a 2% salary increase for Diane Montemurro for the school years 2015/16, 2016/17, 2017/18, 2018/19. Contract will expire on June 30, 2019.

8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the December 21, 2018 payroll in the amount of \$832,726.94.

9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports of the Business Administrator and Treasurer of School Moneys for the month ending 10/31/18, and Furthermore the Board certifies that in accordance with NJAC 6:20-2A (10e) that no major account or fund in the 2018/19 budget has been over-expended, and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year. (Full report on file in the Board office)

10.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the December 2018 invoices in the amount of: \$822,599.51

Fund 10 (General Current Expenses)	\$736,351.98
Fund 20 (Special Revenue Fund)	85,966.02
Fund 96 (After School Program)	<u>281.51</u>

11.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following workshop request from Tina Scheitrum, High School teacher:

Wilshire Grand Hotel  
Newark, N.J. 01/15/19

Health Education Workshop – “Innovative Strategies  
For Implementing Health Education”

Reimbursement: \$150.00

- 12.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves an out of district placement for a special needs student at the "Shaler Academy", Ridgefield, N.J. effective January 7, 2019. Tuition (pro-rated) \$15,561.40.
- 13.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the **attached** list of budget transfers in accordance with Title 18A:22-8.1.
- 14.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports for the High School and the Lindbergh School student activities accounts, month ending 11/30/18. (**Attached**)

Introduced by: J. Mattessich

Seconded by: T. Matarazzo

Roll Call: All ayes

as of 11/30/18

<u>ORGANIZATION</u>	<u>BAL</u>	<u>DEPOSITS</u>	<u>CHECKS</u>	<u>BAL</u>
ACADEMIC DECATHLON/MODEL UN	340.71			340.71
AFTER SCHOOL ART	4			4
BIBLE CLUB	180.33			180.33
CHEERLEADING	2076.85	748.5		2825.35
CLASS OF 2016	2788.97			2788.97
CLASS OF 2018	6771.76			6771.76
CLASS OF 2019	5124.5	1996.41	-3436.17	3684.74
CLASS OF 2020	1966.67			1966.67
CLASS OF 2021	409	157		566
DAS	734.79			734.79
DANCE TEAM	2686.83	7966	-9833	819.83
ENVIRONMENTAL CLUB	7367.04		-550	6817.04
FIELD TRIP/ACTIVITIES	1157.35	2590		3747.35
FOOTBALL	0			0
FUNDRAISERS/Scholarships	2567.94	1660		4227.94
GIRLS BB	147.75			147.75
HOPE CLUB	206			206
HUMANITARIAN	1943.6			1943.6
INTERNATIONAL CLUB	33.38			33.38
ITALIAN NHS	513.71			513.71
KOREAN CLASS ACTIVITY	283.85			283.85
LITERARY MAGAZINE	801.53			801.53
MISC	616.5			616.5
MEDIA CENTER	797.3			797.3
MUSIC	265.29			265.29
NHS	0.82			0.82
ONLINE LEARNING	400			400
SCIENCE LEAGUE	501			501
SOFTBALL	40.05			40.05
SPANISH NHS	6.8		-255	-248.2
BASEBALL	1007.72			1007.72
BOYS BB	105.05			105.05
STUDENT COUNCIL	0.9			0.9
TIGERTALES	172.19			172.19
TRACK	-80.96			-80.96
WRESTLING	622.66			622.66
YEARBOOK	2062.19	260		2322.19
CROSS COUNTRY	500			500
Pencils of Promise	407			407
STIGMA	681.46			681.46
School Records	2			2

**STUDENT ACTIVITIES ACCOUNT**

**LINDBERGH ELEMENTARY SCHOOL**  
**APPENDIX B**

<u>Account</u>	<u>Balance</u> <u>11/01/18</u>	<u>Receipts</u>	<u>Payments</u>	<u>Balance</u> <u>11/30/18</u>
Grade Level 1	-0-			-0-
Grade Level 2	-0-			-0-
Grade Level 3	16.00			16.00
Grade Level 4	-0-			-0-
Grade Level 5	-0-			-0-
Grade Level 6	33.95			33.95
PEEC Account	751.55			751.55
Yearbook	465.88			465.88
Band	580.70			580.70
Principal's Account - ECC	14.67			14.67
Principal's Account- LS	9281.15	2361.00	8.40	11633.75
Phys. Ed.D. Acct.	13.27			13.27
Fund Raisers-ECC	-0-	790.00		790.00
Fund Raisers-LS	-0-	420.00	420.00	-0-
Field Trips	1340.62	1681.00	1844.50	1177.12
Student Council	2276.21			2276.21
Literacy Club	2455.97		92.22	2363.75
<u>Totals</u>	<u>17,229.97</u>	<u>5252.00</u>	<u>2365.12</u>	<u>20,116.85</u>
Interest	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<u>TOTALS</u>	<u>17,229.97</u>	<u>5252.00</u>	<u>2365.12</u>	<u>20,116.85</u>

Palisades Park Board of Education

December 20, 2018

Report of the Buildings & Grounds Committee – Mr. John Mattessich

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the use of the High School auditorium and the cafeteria on Tuesday, January 2, 2019 from 5:00 – 10:00 p.m. for the Annual Reorganization meeting of the Borough of Palisades Park.  
Anticipated attendance: 200

Introduced by: J. Mattessich

Seconded by: T. Matarazzo

Roll Call: All ayes

Palisades Park Board of Education

December 20, 2018

Report of the Personnel Committee – Dr. Matarazzo

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the resignation of Jessica Tetro, ECC aide, effective 12/21/18.
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following teacher aide appointments at the ECC, effective 01/03/19:

Angie Perez-Garcia  
Palisades Park, NJ  
Fairleigh Dickinson U student

Desirae Vargas  
Palisades Park, NJ  
(Replacing Jessica Tetro)

- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following Substitute school van driver:

Valeria Defaria  
Palisades Park, NJ  
\$22.00 per hour

- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment:

Laurie Nova  
William Paterson U.  
Teacher of ESL @ ECC  
Step 4 BA+15 - \$51,593.00

- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the following coaching resignations:

Brandon Fronjian  
Head Spring Track & Field Coach

Jessica Graf  
Assistant Spring Track & Field Coach

- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Jessica Graf as Assistant Winter Track Coach, effective 12/17/18.

Stipend: \$4,858.00 (pro-rated)

- 7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the retirement of Ken Cavallo, district custodian, effective 01/01/19. Mr. Cavallo has served the school district for the past 39 years.
- 8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment, effective 12/03/18:

Angela Cincotta  
St. Thomas Aquinas College  
MS – Elementary Education/Special Education  
B.S.I. @ Lindbergh School  
\$36.00 per hour  
Not to exceed 29.5 hours per week

- 9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approve the following custodial/maintenance appointments, effective 01/01/19:

Brandon Urias  
Ridgefield Park, N.J.

Jose Chicas  
Palisades Park, N.J.

Both are Black Seal licensed  
Salary: \$32,480.00  
(Pro-rated through June 30, 2019)

- 10.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a family leave of absence for Francis Viola, Science & Social Studies teacher, effective March 15, 2019 to April 8, 2019 (approximate return date).
- 11.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the termination of an agreement with Frank Esposito, district transportation coordinator, effective 12/14/18.
- 12.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Dr. Frank Mancusco, as the 21<sup>st</sup> C. evaluator for the 2018/19 school year. The grant period ends 08/31/19.

13.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a family leave for Jaclyn Vanore, Lindbergh School teacher, commencing on or about January 10, 2019 for approximately 20 days.

14.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following school nursing intern at Lindbergh Elementary School:

Jeong (Cecilia) Kim  
Rutgers U School of Nursing  
1 day per week/14 weeks  
Supervised by Cecilia Chan

15.) BE IT RSOLVED, that the Board upon the recommendation of the Superintendent approves the attached list of staff members working at the 21<sup>st</sup> Century programs during Cycle 2 (December 10<sup>th</sup> through February 14<sup>th</sup>):

Introduced by: T. Matarazzo

Seconded by: Paul Kim

Roll Call: All ayes

**21st Century Cycle 2 Staff, 2018-2019**

Ms. Emily Blanco  
Ms. Kaytlin Callaghan  
Mr. Richard DeCicco  
Ms. Rosario Dovale  
Mrs. Maria Fierro  
Ms. Krista Garguilo  
Ms. Destiny Harmon  
Ms. Angela Lee  
Ms. Michelle Lee  
Ms. Samantha Matarazzo  
Mr. James Mascolo  
Ms. Annette McCarthy  
Ms. Caitlin O'Malley  
Mrs. Jaclyn Rovetto  
Ms. Tina Scheitrum  
Mrs. Teresa Sculco  
Dr. Mark Silk  
Ms. Korinne Sterni  
Ms. Jaclyn Vanore  
Ms. Joowon Yim

**Program Substitutes:**

Mrs. Jenna Millar  
Ms. Rosa Morel  
Ms. Liz Paccione  
Ms. Rael Rodriguez  
Ms. Robyn Sperlazzo

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Mrs. Joanna Leigh Hali, M.F.A.  
Teacher of English and Theatre

21st Century CLC Program Coordinator  
NJSACC Afterschool Ambassador  
Events Coordinator  
Dramatic Arts Society Advisor

Palisades Park Junior/ Senior High School  
Jhali@palpkschools.org  
(201) 947-3556, ext. 2424

Palisades Park Board of Education

December 20, 2018

Report of the Curriculum Committee – Mr. Jason Kim

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a curriculum known as “Option Two” at the Jr/Sr. High School.

Option Two permits Boards of Education to determine and establish curricular activities or programs aimed at achieving the Core Curriculum Content Standards for promotion and graduation purposes.

Option Two was established by the NJ Department of Education to satisfy high school graduation requirements while meeting and/or exceeding the New Jersey CCCS.

Introduced by: Jason Kim

Seconded by: S. Jang

Roll Call: All ayes

Palisades Park Board of Education

December 20, 2018

Report of the Policy Committee – Mr. Paul Kim

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a First Reading of the following policies:

**No. 4111.2/4211.2 Domestic Violence – N.J.S.A. 11A:2-6a (P.L. 2017, c. 272) requires all public employers to adopt a domestic violence policy and distribute it to all employees.**

**No. 5145.7 Gender Identity & Expression – This policy has been updated in response to the comprehensive framework issued by the N.J. Department of Education on September 27, 2018 concerning policy considerations for transgender and gender nonconforming students.**

Introduced by: Paul Kim

Seconded by: Jason Kim

Roll Call: All ayes

Palisades Park Board of Education

December 20, 2018

Report of Student Activities/Field Trips – Mr. Jason Kim

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves 2 field trip requests from Lindbergh School:

- Wednesday, May 29, 2019 – Students in grade 4-2, 4-3, 4-5 – A trip to the Tenafly Nature Center, Tenafly, NJ. Leaving at 9 a.m. and returning at 2 p.m. Cost per student: \$17.50
- Thursday, May 30, 2019 – Students in grades 4-1, 4-4, 4-6 – A trip to the Tenafly Nature Center, Leaving 9 a.m. and returning 2 p.m. Cost per student: \$17.50

Activities: hiking, sightseeing, animal observations and sensory activities

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip to “Medieval Times”, Lyndhurst, NJ on Friday, February 1, 2019 for high school ESL students. 9:00 a.m. – 2:30 p.m. Cost per student: \$25.00

Introduced by: Jason Kim

Seconded by: T. Matarazzo

Roll Call: All ayes